

RECORD OF EXECUTIVE DECISIONS BY CABINET MEMBERS

Deputy Leader	Date of Decision 07.02.2017
Title Reference: Approval of the updated lost property policy	
Key Decision: No	Delegation Reference: J030
Report and Background papers	Public
Record of Decision:	
<ol style="list-style-type: none"> 1. That the updated lost property policy be approved and implemented with immediate effect. 2. That a further review of the lost property policy takes place after four years. 3. That the Policy and Communications Manager be granted delegated authority to approve future minor Lost Property policy amendments. 	
Reasons for Decision:	
To ensure the secure handling, storage and processing of lost and found property at Chesterfield Borough Council's sites.	
Alternative options considered and rejected (if any)	
Declarations of interests:	Cabinet Member
Transferred from because	Consultee Cabinet Member
Any dispensation granted by Standards Committee	Support Group Member Nature of Interest:

Notes:

The implementation of the above decision is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing* not later than 5.00 pm on the day following the date of the decision.

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the meeting which will expire on 12 February, 2017.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 12 FEBRUARY, 2017 BEING FIVE DAYS FOLLOWING THE DATE OF THE DECISION.

Signed 

Date: 7 February, 2017

Contact Officer: Rachel Lenthall Tel: (01246) 345277